

## **Bath and North East Somerset Health & Wellbeing Board**

Democratic Services Lewis House, Manvers Street, Bath, BA1 1JG	Direct Line:	01225 394414
	Ask For:	Marie Todd
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	Date:	29 November 2016

To: All Members of the Health & Wellbeing Board

**Members:** Dr Ian Orpen (Member of the Clinical Commissioning Group), Councillor Vic Pritchard (Bath & North East Somerset Council), Ashley Ayre (Bath & North East Somerset Council), Mike Bowden (Bath & North East Somerset Council), Tracey Cox (Clinical Commissioning Group), Morgan Daly (Director for Communities - Healthwatch B&NES), Councillor Michael Evans (Bath & North East Somerset Council), Diana Hall Hall (Healthwatch Representative), John Holden (Clinical Commissioning Group lay member), Bruce Laurence (Bath & North East Somerset Council) and Councillor Tim Warren (Bath & North East Somerset Council)

**Non-voting member:** Debra Elliott (NHS England)

**Observers:** Councillor Tim Ball (Bath & North East Somerset Council) and Councillor Eleanor Jackson (Bath & North East Somerset Council)

Other appropriate officers  
Press and Public

Dear Member

### **Health & Wellbeing Board**

You are invited to attend a meeting of the Board, to be held on **Wednesday, 7th December, 2016** at **10.30 am** in the **Council Chamber - Guildhall, Bath.**

The agenda is set out overleaf.

Yours sincerely

Marie Todd  
Committee Administrator

## NOTES:

### 1. **Inspection of Papers:**

Any person wishing to inspect minutes, reports, or a list of the background papers relating to any item on this Agenda should contact Marie Todd who is available by telephoning Bath 01225 394414 or by calling at the Guildhall Bath (during normal office hours).

### 2. **Public Speaking at Meetings:**

The Partnership Board encourages the public to make their views known at meetings. They may make a statement relevant to what the meeting has power to do. Advance notice is requested, if possible, not less than *two full working days* before the meeting (this means that for meetings held on Wednesdays notice is requested in Democratic Services by 4.30pm the previous Friday).

### 3. **Recording at Meetings:-**

The Openness of Local Government Bodies Regulations 2014 now allows filming and recording by anyone attending a meeting. This is not within the Council's control.

Some of our meetings are webcast. At the start of the meeting, the Chair will confirm if all or part of the meeting is to be filmed. If you would prefer not to be filmed for the webcast, please make yourself known to the camera operators.

To comply with the Data Protection Act 1998, we require the consent of parents or guardians before filming children or young people. For more information, please speak to the camera operator

The Council will broadcast the images and sound live via the internet [www.bathnes.gov.uk/webcast](http://www.bathnes.gov.uk/webcast) An archived recording of the proceedings will also be available for viewing after the meeting. The Council may also use the images/sound recordings on its social media site or share with other organisations, such as broadcasters.

### 4. **Details of Decisions taken at this meeting** can be found in the draft minutes which will be published as soon as possible after the meeting, and also circulated with the agenda for the next meeting. In the meantime details can be obtained by contacting Marie Todd as above. Appendices to reports (if not included with these papers) are available for inspection at the Council's **Public Access Points:**

- Guildhall, Bath;
- Civic Centre, Keynsham;
- The Hollies, Midsomer Norton;
- Public Libraries at: Bath Central, Keynsham and Midsomer Norton.

### 5. **Substitutions**

Members of the Board are reminded that any substitution should be notified to the Committee Administrator prior to the commencement of the meeting.

### 6. **Declarations of Interest**

At this point in the meeting declarations of interest are received from Members in any of the agenda items under consideration at the meeting.

### 7. **Attendance Register:**

Members should sign the Register which will be circulated at the meeting.

## **8. Emergency Evacuation Procedure**

If the continuous alarm sounds, you must evacuate the building by one of the designated exits and proceed to the named assembly point. The designated exits are sign-posted.

Arrangements are in place for the safe evacuation of disabled people.

## Health & Wellbeing Board

Wednesday, 7th December, 2016  
Council Chamber - Guildhall, Bath  
10.30 am - 12.30 pm

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### Agenda

1. WELCOME AND INTRODUCTIONS
2. EMERGENCY EVACUATION PROCEDURE
3. APOLOGIES FOR ABSENCE
4. DECLARATIONS OF INTEREST

At this point in the meeting declarations of interest are received from Members in any of the agenda items under consideration at the meeting.

(a) The agenda item number in which they have an interest to declare.

(b) The nature of their interest.

(c) Whether their interest is a **disclosable pecuniary interest** or an **other interest**, (as defined in Part 2, A and B of the Code of Conduct and Rules for Registration of Interests)

Any Member who needs to clarify any matters relating to the declaration of interests is recommended to seek advice from the Council's Monitoring Officer or a member of her staff before the meeting to expedite dealing with the item during the meeting.

5. TO ANNOUNCE ANY URGENT BUSINESS AGREED BY THE CHAIR
6. PUBLIC QUESTIONS/COMMENTS
7. MINUTES OF PREVIOUS MEETING (PAGES 7 - 14)

To confirm the minutes of the above meeting as a correct record.

8. YOUR CARE YOUR WAY UPDATE Sue Blackman

To receive a presentation giving an update on Your Care Your Way.

9. ANNUAL COMMISSIONING INTENTIONS - KEY MESSAGES J Shayler/T Cox

To receive a presentation about the key messages regarding annual commissioning intentions.

10. SUSTAINABILITY AND TRANSFORMATION PLAN UPDATE James Scott

To receive a presentation regarding the Sustainability and Transformation Plan.

11. CHILDREN AND YOUNG PEOPLE SUB GROUP REPORT (PAGES 15 - 32) Mary Kearney Knowles

To consider a report and recommendations from the Children and Young People Sub-Group of the Health and Wellbeing Board.

12. LOCAL SAFEGUARDING ADULTS BOARD (LSAB) ANNUAL REPORT 2015-16 AND BUSINESS PLAN 2015-18 (PAGES 33 - 166) Lesley Hutchinson

To consider the Annual Report and Business Plan of the Local Safeguarding Adults Board.

13. DATES OF FUTURE MEETINGS

To note that future meetings of the Health and Wellbeing Board will take place on the following dates:

15 February 2017  
29 March 2017 – Development Session  
17 May 2017  
12 July 2017  
6 September 2017  
25 October 2017  
6 December 2017

All meetings will be held at The Guildhall, Bath and will commence at 10.30am.

14. CLOSING REMARKS/TWITTER QUESTIONS

The Committee Administrator for this meeting is Marie Todd who can be contacted by telephoning Bath 01225 394414